

Getting a job



Many people are finding it hard to get a job right now.

Even if you have work, you might not be getting enough hours or the training opportunities you hoped for. While times seem tough, there are places you can go to get help.

Getting back into work or entering a new industry? Changing direction is daunting and exciting at the same time. Find out how to identify your strengths as a potential employee and get some help with resumes and job applications. Together we can find work that is suitable for you.

My job search checklist

What industry do I want to work in?

Why am I interested in working in hospitality, retail, community services, etc?

Do I need any additional skills or training to work in this area?

How many hours a week am I available for work?

How will I travel to and from work?

Have I prepared a resume?

Are my details up to date? (employment and education, skills and experience)

Have I got copies of my important documents? (driver's licence, Blue Card, police check)

Do I have up to date visa information (if applicable)?

I'd like to develop my job interview skills

Remember: if you don't have all the answers, don't worry! Your provider will help you get everything ready.

When to ask for help. For help getting a job, try these useful websites for information and local services. To find them, just type the name into a search engine.



JobActive

Helps connect you with employers who are looking for employees.
<https://jobsearch.gov.au/>

Disability Employment Services

Services that can help you find and keep a job if you have a disability, illness or injury. www.dss.gov.au/our-responsibilities/disability-and-carers/programmes-services/disability-employment-services

Services Australia

Financial support while you look for work or support with finding work.
www.servicesaustralia.gov.au/

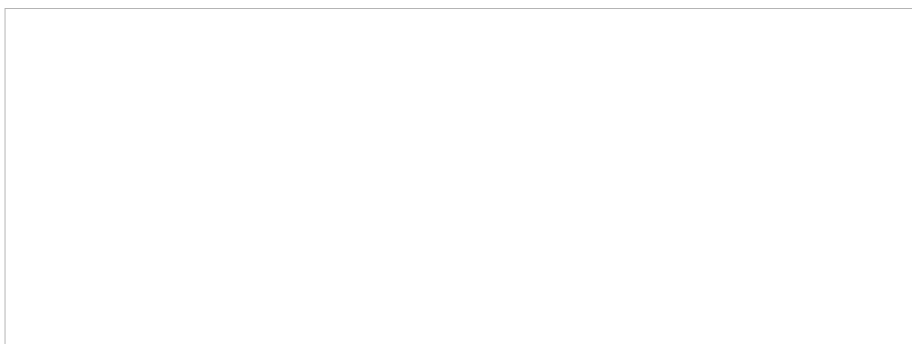
WorkAssist


A free program to help anyone at risk of losing work due to illness, injury or disability.
www.jobaccess.gov.au/people-with-disability/work-assist

Finding and applying for jobs

A great set of resources from the QLD Government for help with finding a job: www.qld.gov.au/jobs/finding

Your local contacts



 **Get started today.** Ask for help with your job search so you can take positive steps towards finding work today.